

## HOME REFINANCE LOAN APPLICATION CHECKLIST FOR CLIENTS

Thank you for applying for a Home Refinance Loan from National Bank of Arizona. In order to complete your loan process, please provide the requested items and return them to the bank at your earliest convenience.

- Completed loan application
- Provide Identification
- Current month's paycheck stub.
  - If no paycheck stub is available, please provide written verification of employment and income from your employer.
  - If you are self-employed and/or you rely on investment income or commissions, please provide copies of tax returns (including all schedules & K1s) for the most recent two years.
- Copy of Trust Documents if you have transferred your assets to a trust.
- Satisfaction of judgment, lien, or collection account, if applicable.
- If you are refinancing a loan with another lender, please complete and sign the attached Request for Payoff authorization.
- Current mortgage statement or balances of 1<sup>st</sup> and 2<sup>nd</sup> mortgage on the real estate proposed as collateral for the loan.

Mortgage Company Name \_\_\_\_\_

Telephone Number \_\_\_\_\_ Account Number \_\_\_\_\_

- Tax valuation notice for most current year
- Provide a copy of the current valid insurance policy covering the proposed collateral or:

Name of Agent \_\_\_\_\_

Telephone Number \_\_\_\_\_ Policy number \_\_\_\_\_

- Modular Home, Manufactured Home, or Mobile Home, affixed to the property
  - Supply affidavit of affixture
- Purchase Money Loans
  - Copy of the Purchase Agreement, signed and dated